



## **2025 Community Grants Required Uploads**

### **IN-COUNTY 501(c)3 NONPROFIT ORGANIZATIONS**

- Budget-to-Actual for most recently completed fiscal year
- Balance Sheet for most recently completed fiscal year
- Current fiscal year operating budget as approved by the Board
- Financial Policies document, including the date on which it was adopted or most recently reviewed, amended, or reaffirmed by the Board
  - If you have several policy documents, include only those that address how the Board understands and executes its fiduciary responsibilities and how you separate duties
- Certificate of Good Standing from the Colorado Secretary of State that is current on May 15, 2025
- Certificate of Registration from the Colorado Secretary of State that is current on May 15, 2025, or a statement explaining that the organization is not required to register and has opted not to file for exemption
- Two additional uploads of your choice

### **OUT-OF-COUNTY 501(c)3 NONPROFIT ORGANIZATIONS**

- Budget-to-Actual for most recently completed fiscal year for Gunnison County operations ONLY
- Balance Sheet for most recently completed fiscal year for the entire organization
- Current fiscal year operating budget as approved by the Board for entire organization
- Financial Policies document, including the date on which it was adopted or most recently reviewed, amended, or reaffirmed by the Board
  - If you have several policy documents, include only those that address how the Board understands and executes its fiduciary responsibilities, and how you separate duties
- Certificate of Good Standing from the Colorado Secretary of State that is current on May 15, 2025
- Certificate of Registration from the Colorado Secretary of State that is current on May 15, 2025, or a statement explaining that the organization is not required to register and has opted not to file for exemption
- Two additional uploads of your choice
- Description of county presence, or, if you don't have an office or a staff in the county, a description of a partnership with someone in the county

### **GOVERNMENT AGENCIES & FAITH-BASED GROUPS**

- Complete project budget
- Two additional uploads of your choice
- Letter of support from:
  - County Department's head describing how the project benefits the residents of Gunnison County; or
  - Superintendent or Principal of the appropriate school in the Gunnison-Watershed School District describing why the project matters to the District or School; or
  - Western's Director of Sponsored Programs describing why this project was selected for submission or
  - Congregation's leader or Board President/Chair describing how the project is open to all and benefits the entire community

## **FISCAL SPONSORSHIPS**

- Budget-to-actual for most recently completed fiscal year for the sponsored Group
- Balance sheet for the sponsoring entity (Applicant) for most recently completed fiscal year
- Current fiscal year operating budget as approved by the Board
- Financial Policies document, including the date on which it was adopted or most recently reviewed, amended, or reaffirmed by the Board
  - If you have several policy documents, include only those that address how the Board understands and executes its fiduciary responsibilities, and how you separate duties
- Certificate of Good Standing from the Colorado Secretary of State current on May 15, 2025, for the sponsoring entity (Applicant)
- Certificate of Registration from the Colorado Secretary of State current on May 15, 2025, for the sponsoring entity (Applicant) or a statement explaining that the organization is not required to register and has opted not to file for exemption
- Two additional uploads of your choice
- Copy of an agreement or MOU between the Group and the Applicant confirming that the Applicant accepts accountability for the Group and the activity of the grant project

## **COLLABORATIONS**

- Complete project budget.
  - While it is presumed that the lead applicant will receive the entire grant, if one is awarded, CFGV may be able to divide the grant among the partners if requested in the application and if the projected income reflects the share needed by each partner.
- Certificate of Good Standing from the Colorado Secretary of State current on May 15, 2024, for EACH *nonprofit* partner seeking funds
- Certificate of Registration from the Colorado Secretary of State current on May 15, 2024, for EACH *nonprofit* partner seeking funds, or a statement explaining that the organization is not required to register and has opted not to file for exemption
- Two additional uploads of your choice

If you have questions about any of these items or are unsure as to what you are required to upload, please contact Alicia Corliss at [alicia@cfgv.org](mailto:alicia@cfgv.org) or 970-641-8837.