

## 2020 CFGV Community Grants Application UPDATED GUIDELINES

Because of the COVID-19 emergency, there is extraordinary stress on nonprofits and public entities alike. For this reason, in 2020 CFGV is suspending its usual Community Grants process. These guidelines replace those previously posted.

**Eligibility:** The rule that grantees must sit out a year after receiving three grants in a row has been suspended for 2020. Any tax-exempt non-profit is eligible to apply for funding, as is any public office/program that is primarily grant-supported. Groups may apply through a tax-exempt fiscal sponsor. First-time applicants must talk with the staff before they apply.

**What You Will Apply For:** Nonprofits will ONLY apply for general operating support (for the period July 1, 2020 – April 30, 2021) as we recognize that flexibility is critical now. You will simply ask for an amount; you will not specify how you will spend it.

Nonprofits based elsewhere will apply for operating support for their Gunnison County operations only.

Applicants under fiscal sponsorship, faith-based groups with a program that serves broadly and public entities will ONLY apply for Project Support. We know that a “program” may be all of the activities of a given office or group and thus appears to be an operating support proposal; that is acceptable.

**Amount of Request:** In the past grants have ranged from \$1,000-7,000. Awards this year are likely to be more modest. For operating support applicants, your request may not be more than 50% of your total cash operating budget; for project grant applicants, no more than 50% of your cash project budget.

**What You Will Provide:** Your application will consist of a:

- Cover sheet with contact information, the number of local people and visitors that you serve, your total organization or project budget, and the amount of your request
- Your mission; and 4 questions of 125 words each, describing whom you serve, what you do and the impact you have made, the impact of COVID-19 on you now and how you believe it will impact you next year. Please use as many numbers as you when you describe these things. Generalities are not helpful to your case.
- Financials and attachments:
  - Nonprofits within Gunnison County will provide: a budget-to-actual as of April 30, 2020, that also shows the budget for the current year; a balance sheet as of April 30, 2020; your Certificates of Good Standing and Charitable Solicitation, both of which are current on May 15, 2020. For Nonprofits outside of Gunnison County “budget” refers only to that portion of your budget for Gunnison County, which may include a percent of your overhead needed for supervising Gunnison County activities. You may upload 2 additional items if you wish.
  - Public entities, faith-based entities and groups under fiscal sponsorship will provide only the budget for the group’s project. You may upload 2 additional items if you wish.
  - Groups applying through a fiscal sponsor will also upload a formal agreement showing that the fiscal sponsor accepts accountability for the group and its financial activity.

If the CFGV staff has questions when they review your proposal, they may request more information.

**Who Signs Your Proposal:** Typically, a nonprofit's Board president (or County Department Head, WCU Director of Sponsored Programs, or school Principal) signs proposals. Given this emergency environment, CFGV will accept the signature of the individual writing the proposal. However, this signature affirms that they have permission to submit this request on behalf of their organization or agency.

**Deadline and Review Process:** The online application deadline is 11:59 pm on May 15, 2020. There are no extensions. You will learn whether you are funded or not shortly after June 26, 2020, and if you are, the funding year will begin on July 1.